

# 2010 PowerUp

A CONFERENCE FOR EXECUTIVE AND ADMINISTRATIVE PROFESSIONALS

OCTOBER 10-13 | WESTIN SEATTLE | SEATTLE, WA

## 2010 POWERUP CONFERENCE — AGENDA AT A GLANCE\*

\* Schedule subject to change

MONDAY, OCTOBER 11	8:00 A.M. – 9:30 A.M.	<b>Opening General Session — Leadership Lessons I Have Learned From the World's Poorest</b> Ritu Sharma				
	9:45 A.M. – 11:00 A.M.	<b>Second General Session — Catch the Energy!</b> Stephany Bruell				
		Professional Development	Business Communication	Project & Time Management	Technology Solutions	Business Standards & Practices
		<b>SEMINARS 1</b>				
	11:00 A.M. – 12:15 P.M.	TBA	Are Your Minutes Taking You Hours?	The Eight Ps of Time Management	PowerPoint 2007 — Presentation Tips to Make You Look Like a Pro	Thinking About Becoming A Notary? — What You Need To Know
	12:15 P.M. – 2:00 P.M.	<b>Lunch</b> sponsored by CFC				
		<b>SEMINARS 2</b>				
	2:00 P.M. – 3:15 P.M.	Leveraging Your Personal Power	Are Your Minutes Taking You Hours? (Repeat 1B)	The Eight Ps of Time Management (Repeat 1C)	Capture & Collaborate — How to Utilize the Screen Capture Technology Snag-It	Keeping You Legal — Notary Law Update
	3:15 P.M. – 3:45 P.M.	<b>Ice Cream Social</b> sponsored by NWPPA				
	<b>Third General Session — The Electric Utility Business — Where Are We Heading?</b> Ted Case					
	<b>Reception for Conference Attendees, Guests and Speakers</b>					
TUESDAY, OCTOBER 12	8:00 A.M. – 8:45 A.M.	Wellness Programs Roundtable	Electronic Board Packets Roundtable	Statewide Roundtable	G&T Roundtable	
		<b>SEMINARS 3</b>				
	8:45 A.M. – 10:15 A.M.	What's Ethics Got to Do With It?	Grammaerobics	What Color Is Your Desk — Organization Tips and Tools	7 Sites to Simplify Your Life	Records Management: A Step by Step Approach
		<b>SEMINARS 4</b>				
	10:30 A.M. – 12:00 P.M.	Influence and the Art of Persuasion	Grammaerobics (Repeat 3B)	What Color Is Your Desk — Organization Tips and Tools (Repeat 3C)	Emerging Technologies and the Cloud	Keeping your Records Management Program Up to Date and Compliant
	<b>Fourth General Session — Bring Out the Best In People, Even at Their Worst</b> Dr. Rick Kirschner					
	<b>Fourth General Session, Cont. — The DNA of Ethical Leadership</b> Marv Serhan					
WEDNESDAY, OCTOBER 13	8:00 A.M. – 9:15 A.M.	<b>Closing General Session — Zap the Gap! Solving the Generational Puzzle</b> Meagan Johnson				
	9:30 A.M. – 11:00 A.M.	<b>Closing General Session, Cont. — Making Work, Work For You</b> Patt Schwab				

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